



BOARD ACTION REQUEST FORM

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SECTION 1: PURPOSE

The BOARD ACTION REQUEST FORM is designed to 1) enhance the orderly and efficient conduct of Committee and Board meetings; 2) serve as prior notice to all interested parties; 3) aid the Committee Chairs in meeting preparation; 4) provide the Departments with a mechanism for formal communication with the Board; and 5) aid in the creation of the official record of the meeting.

To request an item be added to a committee agenda, submit the completed FORM and all supporting documentation to the applicable Committee Chair for consideration at least 5 days prior to the meeting date/time.

SECTION 2: OVERVIEW

Subject: Former LEC - Asbestos Removal **Requested by:** Greg Saunders

To Committee(s): Properties/Finance/Full Board **Meeting Date(s)** June 14, 16, and 23, 2022

Action Requested (Select One): ☒ **Motion** ☐ **Resolution** ☐ **Ordinance** ☐ **Contract Approval**

Executive Session ☐ **YES** ☒ **NO** **5 ILCS 120/2(c) Exception:** _____

Requestor's Recommended Action:

Motion to approve the quote in the amount not to exceed, \$29, 940.00 from Sterling Environmental, LLC to perform asbestos abatement on the former LEC.

SECTION 3: PROPOSAL

Describe the action requested, including relevant background information, applicable statutory references, potential impact to the County and/or any other departments, and the proposed implementation timeline. Attach additional pages if needed.

In response to an earlier asbestos testing report; abatement will include approximately 1,784 SF of wall & ceiling area with black mastic, 2017 SF of floor tile only, 700 SF of floor tile and mastic, mud from the boiler and boiler system to include over 500 fittings and elbows scattered throughout both floors. Contract will also include removal of asbestos-containing materials.

SECTION 4: FINANCIAL IMPACT

Provide specific financial details including revenue or expenses associated with the request and if this is a one-time or recurring expense. If this is an unanticipated (unbudgeted) expense, explain the catalyst for the request. Attach relevant documents such as revenue/expense projections or vendor bids/quotes.

Budgetary Status (check all that apply): **Cost of Proposed Action:** \$ 29,940

- ☐ This action has no budgetary implications.
- ☐ Funds are available in this FY budget. Line-item Description/Number _____
- ☒ Funds are not budgeted in this FY. Proposed funding source: ARPA - Capital
- ☐ If approved, funds will be requested for this action in next year's budget.
- ☐ This action will bring in additional revenue of \$ _____ Line-item _____
- ☐ This action will reduce expenditures and/or be budget neutral.



STERLING ENVIRONMENTAL, LLC

Environmental Consulting and Contracting

P.O. Box 265
Sterling, IL 61081
815-499-5229
815-625-3377-Fax
vvmiller@essex1.com

CONTRACT AGREEMENT

PARTIES

This Agreement is made this 19th day of May, 2022 between The County of Lee, Illinois ("Client") and Sterling Environmental, LLC ("SE").

SCOPE AND SCHEDULE OF SERVICES

The scope of services ("Services") is described as follows:

Asbestos abatement services at property address of 122 W. 3rd Street/306 S. Hennepin Avenue, Dixon, Illinois to include removal of asbestos-containing materials as outlined in an inspection report by SE dated May 14, 2022.

Abatement will include approximately 1,784 square feet of wall and ceiling area with black mastic, 2,017 square feet of floor tile only, 700 square feet of floor tile and mastic, 544 square feet of linoleum, 176 square feet of linoleum and positive mastic, 36 square feet of baseboard mastic, mud from the boiler and boiler system to include over 500 fittings and elbows scattered throughout both floors.

Service provided by an Illinois licensed asbestos abatement contractor to include the required 10-day notification to the Illinois Environmental Protection Agency with the associated fee, mobilization/demobilization, labor, all materials required to complete project, and proper disposal of the waste.

As required by the IDPH, third party air clearance is included and will be performed and must pass prior to containment tear down by the abatement crew.

Upon receipt of signed contract, the work will be scheduled, and the 10-working day notification will be sent to the IL EPA.

FEE

As compensation for Services performed, Client shall pay SE on a time and expenses basis according to the Schedule of Charges as in effect when the Services are performed, attached hereto and incorporated in the Agreement as Attached. Where the Fee is "not to exceed" a specified sum, SE shall notify Client before such sum is exceeded and shall not exceed such sum unless Client authorizes an increase in the Fee in writing.

STERLING ENVIRONMENTAL, LLC

Schedule of Charges

May 19, 2022

Professional Charges: Abatement & Air Clearance

Property Locations: 122 W. 3rd St./306 S. Hennepin Ave., Dixon, IL

\$29,940.00

Travel Time

included

Automobile

included

Outside Services

Rental of equipment, photographic work, travel by common carrier, subcontractors, etc., except professional and technical contract labor which SE may retain.

included

Terms

Payment must be made within 20 days of invoice date. A finance charge of 2% per month will be charged on past-due accounts. SE makes no warranty, either expressed or implied, as to its findings, recommendations, specifications, or professional advice except that they are prepared and issued in accordance with generally accepted professional practice.
